



# The University of Michigan Educational Leave of Absence Addendum

Submit this form with Form 36609, Request for Leave of Absence, to request an educational leave from the University of Michigan.

Please complete these items and obtain proof of registration from the educational institution in which you are enrolled.

I am applying for an educational leave from \_\_\_\_\_ to \_\_\_\_\_ .  
date date

I am enrolling as a full time student at \_\_\_\_\_ educational institution  
pursuing a \_\_\_\_\_ degree.

This educational program will qualify me for \_\_\_\_\_  
at the University of Michigan. title(s) of position(s)

Your Signature \_\_\_\_\_ Date \_\_\_\_\_

UMID \_\_\_\_\_

### Proof of Registration

This is to certify that \_\_\_\_\_ is enrolled at  
name of employee enrolled

\_\_\_\_\_ for \_\_\_\_\_ hours  
name of educational institution number of

for \_\_\_\_\_ term, which ends on \_\_\_\_\_ .  
name of date

This constitutes a (check one):  Full-time class load  Part-time class load

Signature of Registrar or Representative \_\_\_\_\_

Date \_\_\_\_\_

Affix Seal Here: